

PREPARING FOR EMERGENCIES WITH DIGITAL LEARNING

Online education is a wonderful opportunity for students and educators. As you are preparing your virtual classroom there are a few things to include that will ensure collaboration, communication, accessibility, and delivery of content.

- 1** Preparation- Being prepared for delivery online and offline..
- 2** Content delivery-ensure content is accessible online and offline..
- 3** Communication- Create a centralized distraction-free location for communication with students and families.
- 4** Timeline- Provide instructional due dates that consider flexibility.
- 5** Availability- Consider setting office hours and online live communication with your students using Zoom.